

BARNT GREEN PARISH COUNCIL

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Instruction Guide for those attending Parish Council Meetings to meet Covid Compliance

1. All those attending are required to wear a face mask or face shield at all times.
2. In order to meet the requirements of track and trace those in attendance are required to submit name and contact number or if you have the track and trace app you must sign in with it.
3. It is not mandatory, but you are requested to carry out a rapid flow test 24 hours prior to attending the meeting. Test kits can be obtained free of charge from pharmacies and using the following link: <https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests>
4. On entering the room you are required to use the hand sanitiser provided.
5. Once in the room and during the entire meeting you are required to maintain a 2-metre distance from others unless you are in a covid compliant cohort. All covid compliant cohorts are required to remain in their cohort and maintain a 2m distance between others attending.
6. This is a paperless meeting. You will be required to bring your own agenda and supporting information, writing implement etc. Dodderhill Parish Council will not supply any paperwork and will not have the means to display this information at this meeting.
7. Entrance and exit points will be indicated with staggered entry and departure if required.
8. Failure to comply with these requirements will result in being ejected from the meeting.
9. A covid risk assessment for the purposes of this meeting has been carried out, the maximum covid compliant capacity numbers has been identified below. Should the meeting room reach maximum capacity, members of the public will not be admitted.

Barnt Green Cricket Club maximum capacity 30 people.

Thank you for your co-operation.

Tracy Bodley
Executive Officer